

REFUGE SERVICES INTERNSHIP POSITION

Requirement:

1. Complete application
2. Be available to training – approx. 3 hours
3. Be available for a minimum of 10 hours per week for minimum of 3 months

Internship Responsibilities:

1. Training & orientation (3 hours)
 - Conditioning & getting acquainted with horses
 - Therapy training
 - What to expect, etc.
2. Weekly staffing with Directors
(1 hr. p/week)
3. Intern/Practicum Students –
Weekly supervision with Randy and/or Patti Mandrell (1 hr. p/week)
4. Reports:
 - Lesson plans for independent riders
 - Group – Weekly reports & End of Group report
 - Evaluation – ½ way through and again at end

Intern Duties and Responsibilities REFUGE SERVICES

Refuge Services volunteer position is a minimum of 10 hour per week program. If more hours are desired, this breakdown will expand and may be individualized. Example of weekly hour breakdown as follows:

1. 1 hour of treatment planning & supervision with Patti Mandrell, Director of Therapy Services
2. 2 hours of group EAP
3. 2 hour administrative time, research and data collecting
4. 4 hours of hippotherapy and therapeutic riding
5. 1 hours of horse work and horsemanship

Duties and responsibilities are as follows:

1. Assist in mentoring youth and coordinating activities for the participants
2. Model responsibility, positive attitude, self-confidence, discipline, safety, and love for people.
3. Assist in therapy and/or horse management during the activities
4. Be directly involved in publicizing of the program.
5. Assist the Directors in the development of program goals and administrative procedures.
6. Interns will receive 1 hours per week of supervision and staffing.
7. Make weekly reports on all activities. Make a final report at the end of the program.
8. Be available for training – a time of conditioning & getting acquainted with the horses as well as therapy training.
9. Arrive at facilities one hour prior to therapy starting for staffing meetings.
10. Assist in evaluation methods & collecting data for research at the beginning of the program as well as at the completion of the program for outcome study statistics.
11. All activities and participation is to remain completely confidential. This is therapy; therefore, no information about participants or activities is to be disclosed to anyone outside staff.

Thank you for your cooperation and interest. You will be a part of making a difference in the youth of Lubbock. I agree to the above duties and responsibilities.

Signature

date